

Configuring Smartsheet

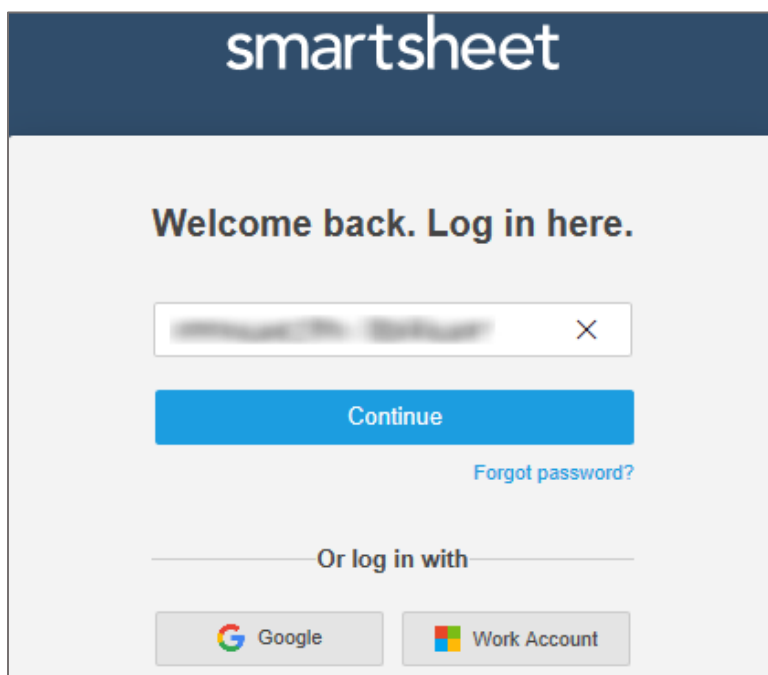
Configuring Smartsheet for single sign-on (SSO) enables administrators to manage users of Citrix ADC. Users can securely log on to Smartsheet by using the enterprise credentials.

Prerequisite

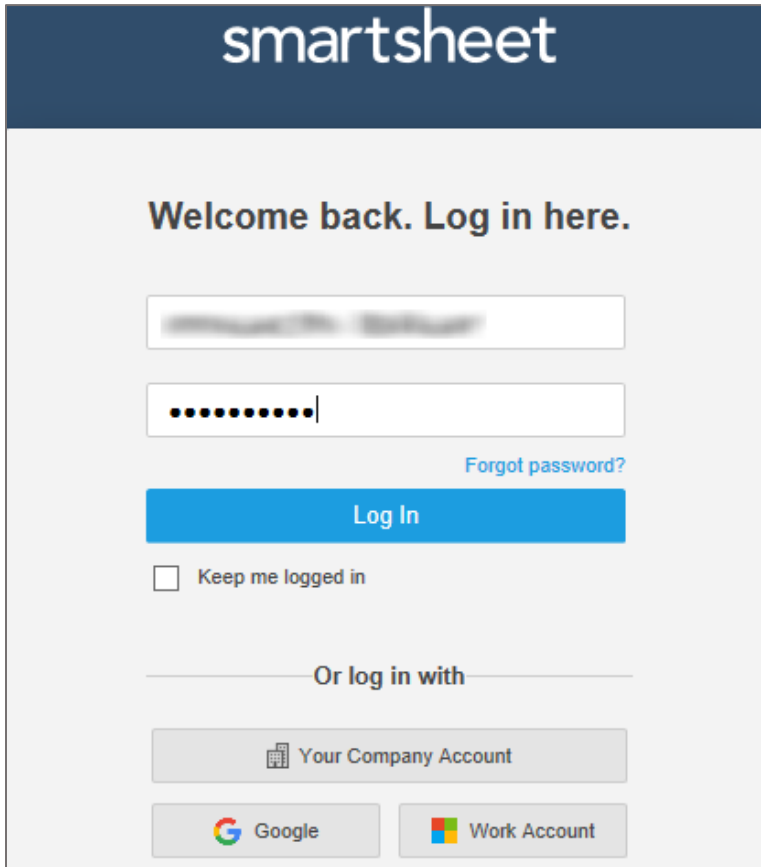
Browser Requirements: Internet Explorer 11 and above

To configure Smartsheet for SSO by using SAML:

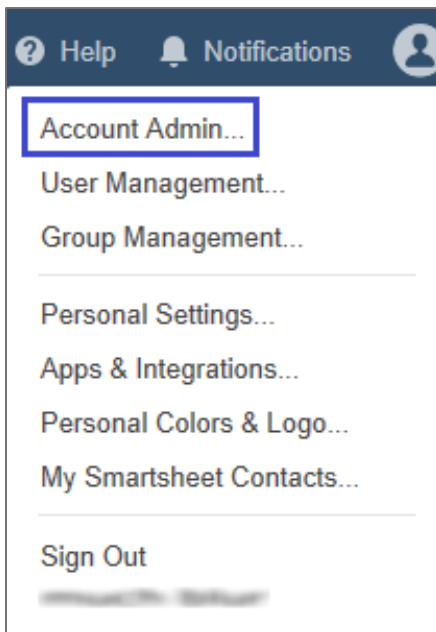
1. In a browser, type <https://www.smartsheet.com/> and press **Enter**.
2. Type your Smartsheet admin email address and click **Continue**.



3. Type your Smartsheet admin password and click **Log In**.



4. In the top-right corner, click the user account icon and select **Account Admin** from the drop-down menu.



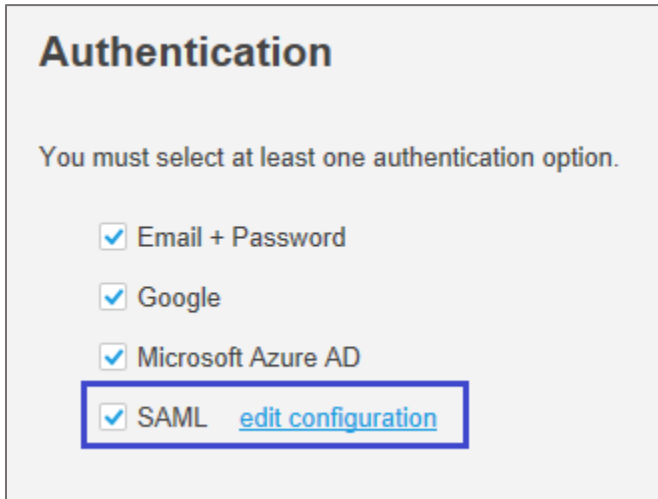
5. In the **Account Administration** page, click **Security Controls** from the left panel.

The screenshot shows the 'Account Administration' page. At the top, the 'Account Name' is displayed. On the left, a sidebar contains several menu items: 'Plan & Billing Info', 'User Management', 'Group Management', 'Login History', 'Account Settings', and 'Security Controls'. The 'Security Controls' item is highlighted with a blue border. The main content area displays account details: 'Plan: Enterprise', 'Licensed Users: 1', 'Sheets Owned: 0', and 'File Storage Limit: View Usage'. A 'Cancel Account' link is visible on the right. At the bottom of the main content area, it says 'Smartsheet promotional account'.

6. Click **Edit** in the **Authentication** tile.

The screenshot shows the 'Account Administration' page with the 'Security Controls' menu item selected in the left sidebar. The main content area displays two tiles. The first tile is 'Approved Domain Sharing List' with '0 Domains' and '0 Email Addresses', and an 'Edit' link. The second tile is 'Authentication' with 'Email + Password, Google, Microsoft Azure AD, SAML' and an 'Edit' link that is highlighted with a blue border.

7. Select the **SAML** check box and click **edit configuration**.

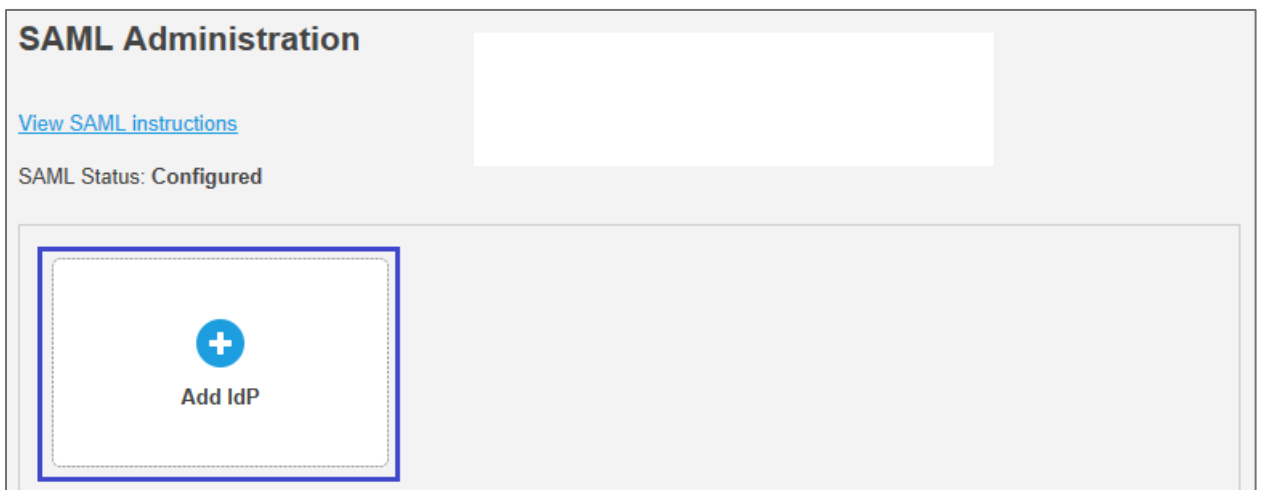


Authentication

You must select at least one authentication option.

- Email + Password
- Google
- Microsoft Azure AD
- SAML [edit configuration](#)

8. In the **SAML Administration** pop-up window, click **Add IdP**.



SAML Administration

[View SAML instructions](#)

SAML Status: Configured

[Add IdP](#)

9. In the **Add IdP** pop-up window, enter the values for the following fields and click **Save**.

Field Name	Description
IdP Nickname	Citrix
IdP Metadata	The IdP certificate is provided by Citrix and can be accessed from the link below: https://ssb4.mgmt.netscalergatewaydev.net/idp/saml/templatetest/idp_metadata.xml

The screenshot shows the 'Add IdP' configuration window. The 'IdP Nickname' field is filled with 'Citrix'. The 'IdP Metadata' field contains a large block of XML code, which is mostly obscured by a heavy blur effect. A blue 'Save' button is located in the bottom right corner of the window.

10. In the **Edit IdP** pop-up window, click **Edit** to add domains.

Edit IdP

IdP Status: Inactive [Activate](#) [Delete IdP](#)

IdP Nickname [Save](#)

IdP Metadata

Entity ID

Postback URL

Key Signature

Key Expiration August 30, 2018

[Edit](#)

SSO URL

CNAME [Add](#)

Point your CNAME at sso.smartsheet.com

Domains (advanced) 0 domains [Edit](#)

11. In the **Edit Domains** pop-up window, enter the domain name and click **Add domain**.

Edit Domains: Citrix

Add a Domain

[Add domain](#)

[Close](#)

Note: The domain name will be visible in the field below after clicking **Add domain**. Click **Close** to close the window.

12. Click **Activate** to activate the IdP.

Edit IdP

IdP Status: Inactive **Activate** [Delete IdP](#)

IdP Nickname

IdP Metadata

Entity ID	<input type="text" value="..."/>
Postback URL	<input type="text" value="..."/>
Key Signature	<input type="text" value="..."/>
Key Expiration	August 30, 2018

13. In the pop-up window that appears, click **OK**.

It may take up to 10 minutes for the activation to complete.

14. In the **SAML Administration** page, the activated IdP is displayed.

SAML Administration

[View SAML instructions](#)

SAML Status: Configured

Citrix
✓ Active
Expires 08/30/18
Domains 1
edit