

# Configure Zuora for Single Sign-On

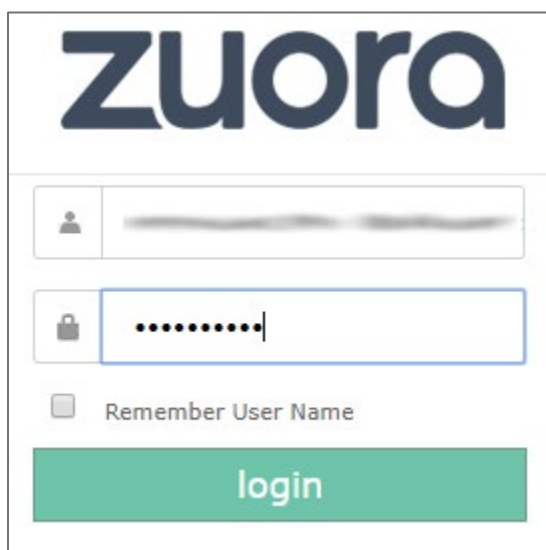
Configuring Zuora for single sign-on (SSO) enables administrators to manage users of Citrix ADC. Users can securely log on to Zuora by using the enterprise credentials.

## Prerequisite

Browser Requirements: Internet Explorer 11 and above

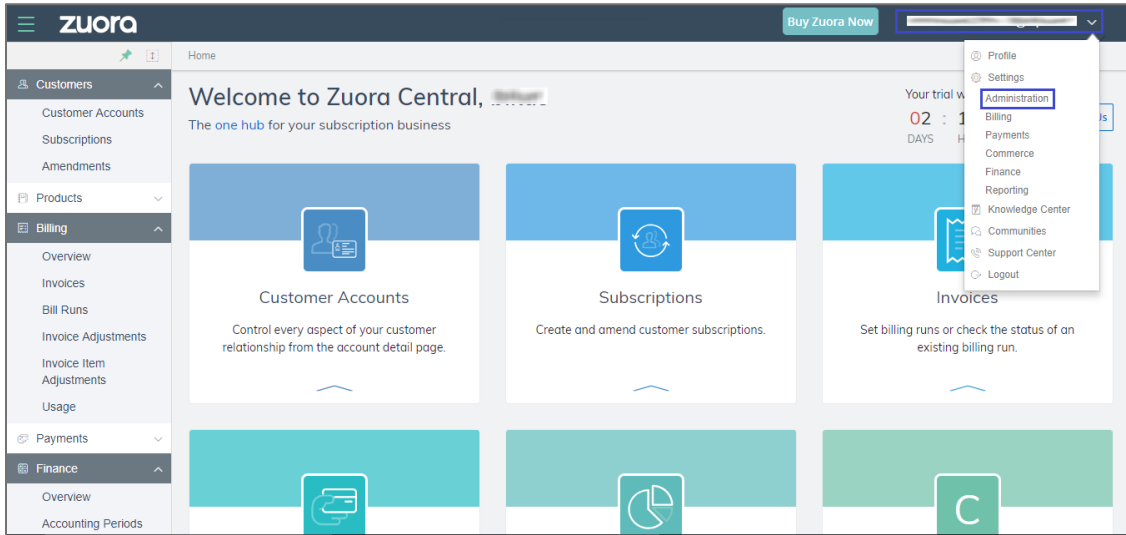
## To configure Zuora for SSO by using SAML:

1. In a browser, type <https://apisandbox.zuora.com/apps/newlogin.do> and press **Enter**.
2. Type your Zuora admin account credentials (**Email** and **Password**) and click **login**.

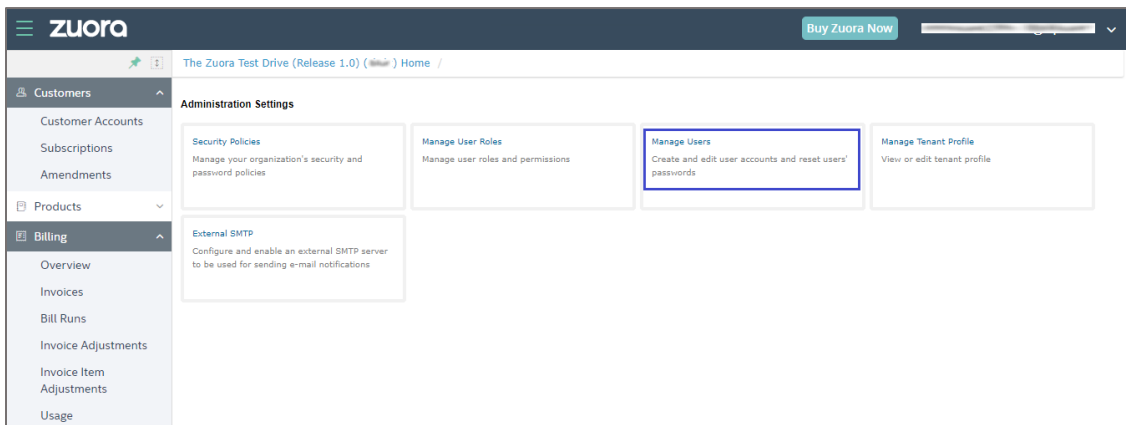


The image shows a screenshot of the Zuora login interface. At the top, the 'zuora' logo is displayed in a large, dark blue font. Below the logo, there are two input fields: the first is for the user name, indicated by a person icon, and the second is for the password, indicated by a lock icon and filled with dots. Below these fields is a checkbox labeled 'Remember User Name'. At the bottom of the form is a prominent green button with the word 'login' in white text.

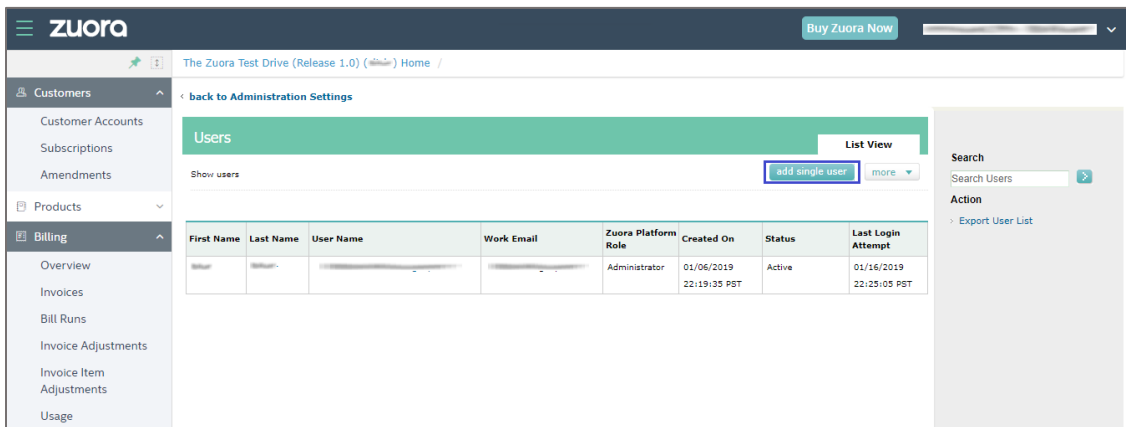
- In the dashboard page, click the user email address at the top-right corner and select **Administration**.



- In the **Administration Settings** page, click the **Manage Users** tile.



- In the **Users** page, click **add single user**.



- To enable and configure SSO, the user must contact Zuora support team and provide them with the **Tenant ID** and IdP metadata file.
- In the **New User** page, enter the values for the following fields under **SAML Configuration**:

Required Information	Description
First Name	First name
Last Name	Last name
Work Email	Work email address
SSO SAML Enabled	Select the check box.
Federated ID	Work email address

< [back to user list](#)

**John Doe** ( **XXXXXXXXXX-XXXX-XXXX-XXXX-XXXXXXXXXXXX** )

Status: **Active**

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**Basic Information**

Tenant ID: **XXXXXXXXXX**

Tenant Name: **The Zuora Test Drive (Release 1.0) (citrix)**

Entity Display Name: **The Zuora Test Drive (Release 1.0) (citrix)**

First Name:

Last Name:

Work Email:

Zuora Platform Role: **Administrator**

Billing Role:

Payments Role:

Finance Role:

Commerce Role:

Reporting Role:

Locale:

Language:

SSO SAML Enabled:

Federated ID:

- Finally, click **save**.